

## **Independent School District**

1221 E. Kingsbury Street Seguin, TX 78155 phone 830.401.8605 fax 830.379.3689 thillberg@seguin.k12.tx.us

Anthony Hillberg, Chief Financial Officer, CPA, RTSBA

December 12, 2022

Re: Drawdown Schedule

To whom it may concern,

For the Month Ended

As prescribed in the District's current EDGAR Manual "Federal award(s) or program(s) must be made in accordance with the reporting requirements set forth in 2 CFR sec.200.328 and 329. The department of Learning, Leadership, and Innovation Services (LLI) is responsible for reviewing the reporting requirements for each grant and determining how and when reports will be submitted. The department of LLI has reviewed and approved the report submission schedule as presented below:

**Submission Date** 

November 15th.

December 15th.

January 15th

## February 15th January March 15th February April 15th March May 15th April June 15th May July 15th June August 15th July September 151h August October 15th September

The above referenced schedule may be modified, as necessary, for operational closures, holidays, or other unforeseen events requiring a delay in the approved submission schedule. If no expenditures are incurred during the designated month, no report will be submitted. The Department of Business Services will submit reports in accordance with the information presented herein.

Tony Hillberg

Chief Financial Officer

October

November

December

Mark Cantu

Chief Innovation Officer